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| Swiss National Science Foundation  Ambizione  Wildhainweg 3  Postfach 8232  3001 Bern |  |
| **First and Last Name**  Position  Phone +00 00 000 00 00  first name.last name@uzh.ch |
| Zurich, | |
|  | |

🡪 Please either use your own letter template and copy-paste the text below or adjust the letterhead of this template accordingly.

🡪 Please replace the bold text [in brackets] and delete the red text, text that does not apply as well as these remarks.

Confirmation letter for the Ambizione application of Dr. [name applicant]

Dear Sir or Madam,

The **[name institute/department]** confirms its intention towards Dr**. [name applicant]**, to adhere to

the obligations listed below should an Ambizione grant be awarded by the SNSF for the proposal

entitled **[project title]**.

The research institution commits itself to host the principal investigator (PI) for the duration of his Ambizione grant and to:

* integrate the PI in the research institution and to provide working space;
* support the PI in the management of his team and to provide administrative assistance to the PI;
* provide research support to the PI and his team members throughout the duration of the project, in particular as regards a commensurate share of the funding of research expenses (e.g. material, equipment, personnel, travel, etc.) and access rights to infrastructures, equipment, and other services as necessary for conducting the research:

- **[please specify]**

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* guarantee the necessary scientific independence of the PI, in particular as regards the:

- realisation of the project under the scientific guidance of the PI;

- selection and supervision of other team members;

- use of the budget to achieve the scientific objectives of the project;

- authority to publish as senior author and to invite as co-authors only those who have contributed substantially to the reported work;

* inform the PI about job openings in his field of competence.

**[The following points should be addressed, IF APPLICABLE]**

* For the requested PhD position the due completion of the doctoral thesis is guaranteed on expiry of the grant or in the event of the project being prematurely abandoned (including required financing).
* The official supervisor of the doctoral thesis at **[name institute/department]** will be **[name]**.
* For the requested postdoctoral researcher position at least half of the salary is covered by the research institution.
* *[In case of medical researchers doing clinical work]* Dr. **[name applicant]** can devote at least 80 % of the financed work-time percentage to the project and to his own further training and up to 20 % (on average during the entire grant period) to clinical work. The salary share for the work-time percentage dedicated to clinical work will be covered by the research institution.
* *[In case of Ambizione project grants, i.e. if the applicant does NOT apply for his own salary]* The position (incl. Salary) of Dr. **[name applicant]** is guaranteed for the requested duration of the project. The work-time percentage is **[value in %]**, with **[value in %]** dedicated to research and **[value in %]** dedicated to other activities. The following career path measures and career prospects are associated with the employment: **[please specify]**

**[The following points MUST be addressed]**

* Statement on the general interest of the research institution with regard to the PI and his research project/field as well as possible synergies.
* Statement on the project's autonomy compared to other ongoing research objectives at the research institution.
* **[Further comments if desired]**

Sincerely,

Prof. Dr. xy Prof. Dr. xy

xxx xxx

**[Name, signature; signed by the contact person mentioned in the application AND the head of the institute/department]**