Application guidelines for the UZH Postdoc Grant 2022
(formerly Forschungskredit)

December 2021

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1. General terms

Valid only for the application period 2022 (submission deadline 1 February 2022). Main adjustments compared to the previous application period are marked with ▲.
Please take note of the additional information and regulations of the faculties in the annex to the guidelines.

The team at the UZH Grants Office will be glad to help you if you have questions about applying for funding: support@research.uzh.ch.

Funding from the UZH Candoc/Postdoc Grant allows the University of Zurich to support junior scholars who would like to carry out a research project at UZH. Primarily salary funds are granted in order to provide researchers with protected research time for their project. There are two types of funding: Candoc for PhD candidates and Postdoc for postdoctoral researchers and scholars working on their habilitation.

1.1 Individual requirements
Eligible for funding are Postdocs and habilitation candidates (until conferral of habilitation) who are, at the time of submission,

- employed by the University of Zurich, or
- plan a research project at the UZH (in consultation with the future institute).

Not eligible for funding are assistant professors, externally funded assistant professors, associate professors, and full professors.

1.2 Outset and duration of funding
The duration of project funding is 24 months at the most.

The project must begin on the first day of a given month within the funding period. Projects can begin on 1 August 2022 at the earliest and on 1 August 2023 at the latest.

1.3 Expenses covered
Postdoctoral researchers and habilitation candidates can request funding for the following:

- their own salary
- the salary of a PhD candidate (or another co-worker)
- funds for material and travel that are essential for the project but cannot be obtained any other way (see 5.6)

Applicants may request a sum of CHF 225,000 at the most. Depending on the competitive situation, the requested budgets can be reduced. In the past, the granted amount was in most cases between CHF 50,000 (Candoc) and CHF 100,000 (Postdoc). The amount of the requested budget has no influence on the evaluation of the application.
2. Application procedure

2.1 Submission deadline
The submission deadline for applications is 1 February 2022 at 17:00:00 (CET).

2.2 Evaluation and decision
Only complete applications that are submitted on time via the electronic search platform myUZHGrants and that meet the formal requirements (e.g. length of the research plan or required diplomas) will be considered.

After the formal examination has been carried out by the UZH Grants Office, the applications will be evaluated by the respective Faculty’s representatives in the UZH Research Committee. Members of the Faculty’s Research Committees or of the Faculty’s Committees for Academic Career Development may be brought in to support the representatives in the application review process.

The following four aspects are considered:

- The applicant’s qualifications
- The applicant’s potential to pursue an academic career
- The scientific value of the project
- The project’s original and innovative qualities

The final decision is made by the UZH Research Committee based on the evaluation of the applications and with special regard to the available means. The budget available to each faculty is determined beforehand based on an allocation formula.

2.3 Notification
After the committee meeting, a provisional list of approved projects will be published on the UZH Postdoc Grant’s website (approximately mid of June 2022). The binding decision will be communicated to the applicants by the end of June 2022.

3. Information on applying

3.1 Language of application
The application can be written in German or English (for exceptions, see the additional information and regulations of the faculties in the annex).

3.2 Electronic application
Applications are submitted electronically. Submission on the application platform myUZHGrants is open from 1 December 2021. The link to the application platform will be published on the website: https://www.research.uzh.ch/en/funding/postdoc/uzhpostdoc.html

Applicants have to log in using their UZH Shortname and their WebPass password1. Applicants who do not yet have a UZH Shortname first have to register on the application platform and log in using their e-mail-address.

There are three steps to submitting an application:

3.2.1 Creating application and inviting reference persons
After logging in to the application platform, create a new Postdoc application. An application consists of your entries in the form (see 4.), the documents you upload (see 5.) and the reference letters submitted directly by the reference persons. Reference letters cannot be viewed by applicants but are integral parts of the application. They are required for each application submitted (including applications for extension or revised applications).

You have to register at least one reference person (Button Reference person: New). You are free to choose your reference persons. They can come from inside or outside of the UZH. You may, but do not have to, register a second reference person. In the reference letter, the reference person should comment on the applicant's academic qualifications and, if possible, the planned project.

After registering the reference person, you must send him or her an invitation e-mail using the Invite button. The e-mail contains a link for the submission of the reference letter. Please track the status of the

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1 https://www.zi.uzh.ch/de/support/identitaet-zugang/manager-password.html
reference letters and, if necessary, use the Remind button to send up to two reminder e-mails to the reference persons.

**Important:** The submission deadline for reference letters is **1 February 2022, 17:00:00 (CET)** as well. Since you can only submit your application definitively after the reference letters have been submitted, you should inform the reference persons in advance and, if necessary, remind them early enough.

### 3.2.2 Editing application and reference persons

You can edit the entries in the form, the documents, and the reference persons until the definitive submission of the application. Check the complete PDF of the application before definitive submission. It will be made available in this form to the Research Committee for evaluation (including reference letters).

Deleting or replacing reference persons is only possible as long as they have not yet submitted their reference letter. Contact details of the reference person can only be changed until the invitation has been sent. If you want to make changes after sending the invitation or replace the reference person with a new one, delete the reference person with the Delete button and register a new reference person.

### 3.2.3 Definitive submission of application

The definitive submission of the complete application must be done explicitly by **1 February 2022 at 17:00:00 (CET)** at the latest (by clicking the Submit button). The definitive submission can only be done once the form contains all necessary information and the required documents as well as the invited reference letters are on the application platform (corresponding buttons are green). When submitting your application, you have to confirm that you have taken note of these guidelines, that your application is complete and all information is accurate, and that you have written the application on your own and in compliance with the principles of scientific integrity.

Applications that have not been submitted definitively will not be considered. Please complete and definitively submit your application as early as possible. An extension of the submission deadline due to server overload is not possible.

Once the application has been submitted definitively, it is no longer possible to edit the application incl. the reference persons. Please do not send a hard copy of your application.

### 3.3 Confirmation of receipt

After your application undergoes a routine assessment, you will receive a confirmation of receipt by e-mail (approximately 4 weeks after the submission deadline). Please note that the application is no longer visible to you during the assessment phase.

### 3.4 Applications for extension

Please refer to the additional information of the faculties (see annex). Applications for extensions can only be submitted for projects that have already been funded by a UZH Postdoc Grant. They are processed with all official calls for proposals and must be submitted with the same documents necessary for a first-time application. In your research proposal, you should summarize the results of your research to date and discuss planned research activities.
4. Application form

### Personal details and addresses

<table>
<thead>
<tr>
<th>Faculty:</th>
<th>Important: Choose the faculty which the institute, department or clinic belongs to where you will carry out your research project.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Home address:</td>
<td>This is your home address at the time you submit your application. Please enter any change of address planned in the coming months including the date of the change.</td>
</tr>
<tr>
<td>Work address (UZH):</td>
<td>Please enter the address of the institution at UZH in which you will work on your research project (incl. your personal contact details at the UZH; not those of your supervisor or other institute staff).</td>
</tr>
<tr>
<td>Correspondence address:</td>
<td>This is the address where you would like to receive your mail.</td>
</tr>
</tbody>
</table>

### Academic status

| PhD conferral: | Please enter the date on which you obtained your PhD (date of examination). |
| Paid position: | If you currently hold a paid position at the UZH (e.g., with means of UZH or SNSF) in order to carry out your postdoc project, please state when the employment began and what the salary class is. |

### Project information

| New application or application for extension: | Indicate whether this application is a new application or an application for extension of a previous UZH Postdoc Grant (formerly Forschungskredit). |
| Project title: | The title of your project should characterize your proposed area of research clearly and succinctly. |
| Start of funding: | The earliest possible date is 1 August 2022. The latest possible date is 1 August 2023. |
| Duration of funding: | 24 months at the most (please note the additional regulations of the faculties in the annex). The duration must correspond to the total duration of the employment applied for at Finances). |
| Supervisor: | Name of the person supervising your postdoc project at UZH. |
| Summary: | The summary should describe the project and identify the broad problem area concerned (at most 2,500 characters including empty spaces). |
| Approval by ethics committee/veterinary office: | Indicate whether you require an approval according to law and what the status of your application is (see 5.7 and 5.8). |

### Finances

<table>
<thead>
<tr>
<th>Salaries</th>
<th>You can apply for your own salary or that of a co-worker (e.g. a PhD candidate). Salaries for postdoctoral researchers correspond to the UZH-salary regulations and will be set in LK 18/03 (annual gross salary: CHF 95,986). There will be no salary adjustment for the second year. If you request a level of employment of 30% or less, please explain in the research proposal whether the project is feasible during this period of time and affiliated to the UZH. Salaries for PhD candidates are regulated according to the Swiss National Science Foundation (as of 2021) and based on the fixed employment level of 60%:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PhD 1st year: CHF 47,040</td>
<td>PhD 1st year: CHF 47,040</td>
</tr>
<tr>
<td>PhD 2nd year: CHF 48,540</td>
<td>PhD 3rd/4th year: CHF 50,040</td>
</tr>
<tr>
<td>Salaries for co-workers</td>
<td>are regulated according to the general policy at UZH. For more information contact the responsible person for your faculty at the human resource department (<a href="https://www.pa.uzh.ch/de/about/contact-all/contact-doc.html">https://www.pa.uzh.ch/de/about/contact-all/contact-doc.html</a>).</td>
</tr>
<tr>
<td>Benefits paid by the employer will be added automatically to the gross salary (+15%).</td>
<td></td>
</tr>
<tr>
<td>Funds for material and travel</td>
<td>All requested funds for material and travel must be listed in a separate document in accordance with the guidelines (see 5.6). Please enter the total amount for each category in the application form.</td>
</tr>
<tr>
<td>Other applications for funding</td>
<td>This indicates whether you have applied for funding elsewhere, e.g. with SNSF, FAN or other foundations. If you have already been awarded funding, please enclose a copy of the confirmation.</td>
</tr>
</tbody>
</table>

### Comments

| General comments that can be viewed by the reviewers. |

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2 Applicants from the following joint institutes, centers or associated institutes choose the faculty indicated in brackets: Centre for Ethics: Ethics Research Institute (Phil.) / Institute of Biomedical Ethics and History of Medicine (Med.) / Department of Biochemistry (Med.) / Department of Molecular Mechanisms of Disease (Vet.) / Epidemiology, Biostatistics and Prevention Institute (Med.) / Institute for Biomedical Engineering (Med.) / Department of Computational Linguistics (Phil.) / Institute of Experimental Immunology (Med.) / Institute of Laboratory Animal Science (Med.) / Institute of Medical Virology (Med.) / Institute of Molecular Cancer Research (Med.) / Institute of Parasitology (Vet.) / Institute of Pharmacology and Toxicology (Med.) / Department of Quantitative Biomedicine (MNF) / Institute of Physiology (Med.) / Schweizer Institut für Sucht- und Gesundheitsforschung (Phil.)
5. Documents

You can upload the following documents as a PDF file:

- Research proposal (see 5.1)
- Resume/CV (see 5.2)
- List of published work (see 5.3)
- Copies of diplomas (see 5.4)
- Confirmation letter by institute or clinic (see 5.5)

If required:

- Budget of requested funds for material and travel (see 5.6)
- Approval(s) by the cantonal ethics committee / Swissmedic / BAG (see 5.7)
- Approval(s) by the cantonal veterinary office / BAFU (see 5.8)

Previously uploaded documents can be deleted or replaced by newer versions.

Please consider the following when you upload documents:

Only PDF files will be accepted (please no .doc, .jpg, .tiff, etc.). There is a limit of 15 MB per document. Do not upload password-protected documents.

5.1 Research proposal

The research plan is the basis of the scientific evaluation, in particular the assessment of the scientific quality of the proposed research project, i.e. its scientific relevance, topicality, originality, feasibility and the suitability of the methods, and is therefore the central part of the application. The formal and content-related requirements for the research plan ensure a standardised information content, which is an important prerequisite for the comparative evaluation in the competitive selection procedure and the equal treatment of all applicants.

Important: Applications that do not meet the formal requirements for the research plan and/or are obviously insufficient in terms of content will not be considered.

The research plan must be written independently by the applicant and express the applicant’s own research ideas. The planned research project is described in detail, whereby the object of the research, the methodological approach and the applicant’s planned contribution to the topic must be clearly stated. The research plan should consist of a maximum of 10 pages and a maximum of 30,000 characters including spaces (including illustrations, tables and formulae, but excluding bibliography). Use at least font size 11 and line spacing 1.0. The research plan must not contain any appendices. The following points should be addressed:

1. Objectives of the project
   Please present the rationale for your project based on the current state of knowledge in the respective field, list the general research question and the specific objectives, mention the research methods and briefly discuss the expected results and their implications for your field.

2. Background information on your project and the current state of research
   Describe your project in the context of the current state of research in your field. Refer to the most important publications, especially by other authors. Describe which previous findings are the starting point and basis for the planned studies, where and why there is a need for research and which important, relevant research is currently underway in Switzerland and abroad.

3. Planned research activities and schedule
   Describe your research project in detail: How do you intend to achieve the desired goals, name the concrete data you will use as well as the exact methods (experimental approach, data collection, possible use of employees/assistants, cooperation with other institutions). Make special reference to your personal contribution to the selected topic, any thematic connection to previous work and the possible status of your project if you have already started the work. Indicate the most important stages up to the completion of the project. The timetable should clearly indicate the planned stages.
4. **Available resources (see 5.5)**
Describe the infrastructure, personnel and financial resources available to you (facilities, workspace, administration).

5. **Significance of the expected results of your project**
Describe the expected gain in knowledge and the possible impact of your project for the specific area as well as for science in general (research and education or teaching). Indicate in which form you intend to publish the research results (articles in scientific journals, monographs, conference proceedings, etc.). If you have an application-oriented project, describe its non-scientific significance. Take into account the need for research from the point of view of practice/industry (what gaps exist in the state of knowledge, what new developments or improvements are expected?), the feasibility or applicability of the expected research results in practice and in which non-scientific areas an implementation of the research results could bring about which probable changes.

6. **Bibliography and references**
List the references of all completed or ongoing work cited in the research plan. Give the full reference, in particular the title, source and full list of authors. The use of "et al." to abbreviate the list of authors is not permitted, except for research projects in large international collaborations with more than 50 authors. In this case, a direct link to the full publication must be provided. The bibliography is not included in the limits (max. 10 pages and 30,000 characters).

5.2 **Resume/CV**
The curriculum vitae consists of a maximum of 3 pages, minimum font size 11, and is written in the language of the research plan. The curriculum vitae lists the following information (categories not fulfilled or applicable may be omitted), the dates are to be given in years and months and must correspond to the corresponding diploma certificates:

- Personal information, including Researcher ID, if available (e.g. OrcID, ResearcherID, Google Scholar ID).
- Education: Please indicate all diplomas (Bachelor, Master, etc., with the name of the university and, if available, the name of the supervisor). The date on the diploma certificate is decisive. If you are already enrolled for the doctorate, please also state the exact date of your enrolment since the beginning of your enrolment as a doctoral candidate as well as the name of the supervisor of the dissertation.
- Previous employment and current position(s) with name of the supervisor
- Institutional tasks
- Approved projects
- Supervision of students/young researchers (in summary, the names of the students/young researchers should be given)
- Teaching activities (summary)
- Activities in committees etc., and individual scientific expert activities
- Active membership in scientific societies
- Organisation of conferences
- Prizes, awards, scholarships
- Personal skills (e.g. languages, IT skills)
- Career interruptions (give reasons for events that may have influenced or delayed research and publication activities, e.g. long absences due to illness, family commitments, etc.)

5.3 **List of publications**
The list of publications must be written in the language of the research plan and lists only the bibliographical details of previous publications. Attachments such as articles, abstracts or presentations will not be considered. If you do not have any publications yet, please upload a document with a corresponding note.

5.4 **Copies of diplomas**
Please submit copies of your doctoral certificate, your Master’s certificate, and your Bachelor’s certificate, incl. transcript of records or final grades (if issued). If you do not have the doctoral certificate at the time of submission, please submit the latest transcript of records, a document showing that you are eligible to take the doctoral exam, or a corresponding confirmation from your supervisor.

5.5 **Confirmation letter by institute or clinic**
Please submit a confirmation letter written by your supervisor or head of the institute/clinic where you will carry out your project. The letter should confirm that your project will be affiliated with the institute.
or clinic and that the infrastructure needed to carry out your project (e.g. equipment, rooms, etc.) is available to you. Please note that this letter is distinct from the reference letters (see sect. 3.2.1).

5.6 Budget of requested funds for material and travel

1 Material of permanent value: Costs for equipment and instruments as well as parts to build or upgrade equipment and systems that will be purchased specifically for the planned project
2 Expendable items, upkeep and renting apparatuses and machines
3 Expenses for fieldwork and travel
4 Varia: costs for services, compensating test persons, etc.

Please note that costs for computer hardware/software as well as books and journals that are part of the basic equipment of an institute, and phone charges cannot be applied for and financed by the UZH Postdoc Grant (formerly Forschungskredit).

Please note the additional regulations on applicable costs of the faculties in the annex.

5.7 Approval(s) by the cantonal ethics committee / Swissmedic / BAG

Are you planning to perform research on humans or on human embryonic stem cells which requires - according to law - an approval of the cantonal ethics committee or of other authorities (e.g., Swissmedic, BAG)? If yes, please submit complete copies of these approvals valid for the funding period. If these approvals are still pending, please hand them in by the start date of your project at the latest. Funding can only be started once all necessary and valid approvals have been obtained.

For research involving humans without legal requirement for ethical approval, a voluntary ethical review from the faculty’s ethics committee is recommended for quality assurance purposes.

5.8 Approval(s) by the cantonal veterinary office / BAFU

Are you planning to perform research on animals or on genetically modified organisms or pathogens which requires - according to law - an approval of the cantonal veterinary office or of other authorities (e.g., BAFU)? If yes, please submit complete copies of these approvals valid for the funding period (Veterinary Office: Form B). If these approvals are still pending, please hand them in by the start date of your project at the latest. Funding can only be started once all necessary and valid approvals have been obtained.
Anhang / Annex

Zusätzliche Informationen und Bestimmungen der Fakultäten / Additional information and regulations of the faculties

zur Wegleitung zum UZH Candoc/Postdoc Grant / to the UZH Candoc/Postdoc Grant guidelines

A1: Wirtschaftswissenschaftliche Fakultät / Faculty of Business, Economics and Informatics (WWF)  S. 11
A2: Medizinische Fakultät / Faculty of Medicine (MeF)  S. 12
A3: Vetsuisse-Fakultät / Vetsuisse-Faculty (VSF)  S. 13
A4: Philosophische Fakultät / Faculty of Arts (PhF)  S. 14/15
A5: Mathematisch-naturwissenschaftliche Fakultät / Faculty of Science (MNF)  S. 16

Die Theologische Fakultät und die Rechtswissenschaftliche Fakultät haben keine zusätzlichen Informationen und Bestimmungen erlassen. / The Faculties of Theology (ThF) and Law (RWF) did not define any additional information and guidelines.
A1. Wirtschaftswissenschaftliche Fakultät / Faculty of Business, Economics and Informatics

About the UZH Candoc/Postdoc Grant (formerly Forschungskredit)

The UZH Candoc/Postdoc Grant is a competitive and popular funding instrument of the University of Zurich to support young scientists. It was created to lay ground for future careers in research and is therefore focused on excellence in research.

As the number of applications at the WWF has increased significantly in the past years, the volume of requested funds often exceeds the available financial resources. This is an indicator of an active and competitive research climate at our faculty and of established scientific quality.

The WWF considers the UZH Candoc/Postdoc Grant an award of excellence to support high quality proposals in the areas of Economics, Business Administration, Banking and Finance and Informatics.

About the WWF policy

Applicants who are interested in applying for UZH Candoc/Postdoc Grants should consider the following WWF policies in addition to the general FK guidelines.

1. Both WWF PhD students and postdoctoral researchers are eligible to apply for UZH Candoc/Postdoc Grants. Postdoctoral researchers are expected to have demonstrated their potential for an academic career at the time of application.

2. Permanent faculty members are not permitted to apply for UZH Candoc/Postdoc Grants.

3. Research proposals must be written independently by the candidate and should express the candidate’s own research ideas.

4. Candidates should demonstrate above average performance in their academic work.

5. Applications should meet the expected scientific quality criteria of the candidate’s field of study.

6. Applications should demonstrate the candidate’s strong connection to the University of Zurich.

7. The WWF considers UZH Candoc/Postdoc Grants to be starting funding for talented young scientists. Proposals from applicants who are already funded from other institutions or external funding sources, such as SNF, will not be considered.

8. Awarded grants typically support the salary of the recipient for approximately 1 year, subject to the overall resources available and competition for funding in a given year. Consumables and other research expenses are only funded in exceptionally well-justified situations.

9. A candidate may only be awarded either an UZH Candoc or an UZH Postdoc Grant once. New proposals from applicants who have already obtained a UZH Candoc/Postdoc Grant (and/or the former Forschungskredit Candoc/Postdoc grant) will not be considered.

10. Candidates are required to provide the name of their supervisor as well as a referrer from outside of UZH (mandatory). Candidates may also be asked to submit an additional UZH-external reference letter after the submission deadline.
A2. Medizinische Fakultät / Faculty of Medicine

The UZH Candoc/Postdoc Grant (formerly Forschungskredit) is a competitive funding instrument. The Forschungskommission of the Faculty of Medicine is strongly committed to selecting outstanding scientists with clear academic potential; therefore, receiving a UZH Candoc/Postdoc Grant is a distinction of excellence. The following rules apply without exception.

General rules

1. UZH Candoc/Postdoc Grants (formerly Forschungskredit) are only awarded to PhD students or Postdocs who are distinguished by above-average performance.

2. Mobility between PhD/Postdoc is a competitive advantage and strongly preferred. Mobility between Master/PhD is not required but preferable.

3. Research proposals must be written independently by the applicant and should be based on the applicant’s own ideas.

4. Awarded grants cover the salary of the grantee for approximately 1 year. Attending congresses, traveling, publication costs, salaries other than the applicant’s own salary or consumables are not funded. Any costs beside the applicant’s own salary will be removed from the budget.

5. A candidate can only receive either an UZH Candoc or an UZH Postdoc Grant once. Follow-up applications are not considered.

6. Applications must be written in English.

PhD students (UZH Candoc Grant, formerly Forschungskredit Candoc)

1. Successful applicants should distinguish themselves by above-average performances during their studies and/or in their first scientific work.

2. Successful applicants must be part of (or have been accepted by) a PhD program of the Life Science Zurich Graduate School or the Medical Faculty of the University of Zurich at the time of application.

3. Awarded grants typically cover the grantee’s own salary for approximately 1 year and do usually not exceed CHF 60'000.

Postdocs (UZH Postdoc Grant, formerly Forschungskredit Postdoc)

1. Successful applicants distinguish themselves in above-average performances in their scientific work, including publications and acquisition of competitive extramural funding.

2. Successful applicants can have worked on the postdoctoral level for maximally 5 years (full time equivalent) at the time of submission of a UZH Postdoc Grant application.

3. Awarded grants typically cover the grantee’s own salary for approximately 1 year and do usually not exceed CHF 100'000.
A3. Vetsuisse-Fakultät / Vetsuisse Faculty

Applicants from the Vetsuisse Faculty should consider the following policy in addition to the UZH Candoc/Postdoc Grant guidelines (formerly Forschungskredit).

The UZH Candoc/Postdoc Grant (formerly Forschungskredit) aims to encourage outstanding young scientists to prepare for a future career as independent researchers. Therefore, proposals have to be written independently by the applicant. The applications must be submitted in English.

Grant proposals typically cover salaries for approximately 1 year and, if funding allows, may also cover consumables to some extent. Attending congresses, traveling and publication costs are not funded and, if applied for, these costs will be removed from the budget.

Two categories of applicants are possible:

- **UZH Candoc Grant (formerly Forschungskredit Candoc)**: Talented PhD students presenting an original project. Successful applicants should distinguish themselves by good performances during their initial scientific work. Candidates doing their PhD in the PhD program of the Graduate School Bern (GCB) have to be registered with the University of Zurich to be eligible for the Forschungskredit (please see: https://www.vet.uzh.ch/de/studium/doktorat/phd-programm/dr-sc-med-vet.html). Candidates at the level of the veterinary thesis (Dr. med. vet.) are not considered.

- **UZH Postdoc Grant (formerly Forschungskredit Postdoc)**: Postdoctoral fellows, Assistants or Oberassistenten (who are not yet principal applicants of a SNSF grant) with good publication record and excellent potential for an academic career. PostDocs should present an original project based on their own ideas. They can apply for their salary or for the salary of a doctoral student. Applications from tenured faculty members and from permanent staff are not considered.

An applicant can only receive either an UZH Candoc or an UZH Postdoc Grant once. **Follow-up applications are not considered.**
A4. Philosophische Fakultät / Faculty of Arts  
(for English, see p. 15)

Generelle Bestimmungen

- Der UZH Candoc/Postdoc Grant (ehemals Forschungskredit) steht für den Lohn der Antragstellenden zur Verfügung. **Weitere Personalmittel werden nicht bewilligt.** Sachmittel für Feldspesen können in Ausnahmefällen in geringem Umfang genehmigt werden. Es werden keine Beiträge für Konferenzteilnahmen genehmigt. **Falls solche Kosten beantragt werden, werden sie aus dem Budget gestrichen.**

- Es muss eine enge Verbindung der Antragstellenden zur UZH nachgewiesen werden. Mindestens ein Referenzschreiben muss von einer Person aus dem Kreis der ordentlichen und ausserordentlichen Professoren/Professorinnen, der Assistenzprofessoren/-professorinnen oder der SNF-/ERC-Förderungsprofessoren/-professorinnen der UZH verfasst werden und das Projekt muss schwerpunktmässig an der UZH durchgeführt werden.


- Unterstützungsgesuche für den Abschluss von Qualifikationsarbeiten und Projekten, die bereits anderweitig erheblich gefördert worden sind, werden nicht bewilligt.

- Falls Bewerberinnen und Bewerber schon in Forschungsprojekten gearbeitet haben bzw. Förderung erhielten, müssen die Dauer und die Art der bisherigen Förderung im Lebenslauf eindeutig ausgelesen sein.

- Eine gleichzeitige Einreichung des Projekts bei UZH Candoc/Postdoc Grant (ehemals Forschungskredit) und bei UZH Doc.Mobility bzw. SNF Early Postdoc.Mobility wird nicht empfohlen, da sich die Zielsetzungen der beiden Nachwuchsförderungsinstrumente unterscheiden.

**UZH Candoc Grant (ehemals Forschungskredit Candoc):**


- Verlängerungen werden nur in sehr gut begründeten Ausnahmefällen und höchstens für 6 Monate bewilligt.

**UZH Postdoc Grant (ehemals Forschungskredit Postdoc):**

- Es können Anstellungen von höchstens 80% beantragt werden. Höhere Pensen werden entsprechend korrigiert.

- Ein UZH Postdoc Grant kann einer Person nur einmal vergeben werden. **Es werden keine Verlängerungen bewilligt.**

- Postdocs und Oberassistierende, die bereits eine Anstellung an der UZH haben, können eine Erhöhung ihres Forschungspensums um maximal 20% und für eine begrenzte Zeit (höchstens 1 Jahr) beantragen. Dies gilt nicht für Projekte, die anderweitig erheblich gefördert worden sind. Es muss ein Forschungsplan eingereicht werden, in dem der zu bearbeitende Projektteil dargestellt wird.
A4. Philosophische Fakultät / Faculty of Arts
(for German, see p. 14)

General Provisions

- UZH Candoc/Postdoc Grants (formerly Forschungskredit) are awarded solely to cover the salary costs of applicants; applications for other types of personnel funding will not be approved. In exceptional cases, non-personnel funds may be approved to cover field expenses to a limited extent. No funding is approved for participation in conferences. If these costs are applied for, they will be removed from the budget.

- Applicants must demonstrate a close connection to UZH. Applications must be supported by at least one reference letter from a full professor, associate professor, assistant professor or SNSF / ERC assistant professor; the applicant’s project must be carried out primarily at UZH.

- Advise the relevant chair, department, or institute about your application and ensure that any support offered by the chair, department, or institute is clearly mentioned in your reference letter. This is important from both a content and practical perspective, especially if your research project requires the use of specific infrastructure such as labs or a working space at the chair, department, or institute. Because space at certain UZH facilities is very limited, such requirements must be agreed in advance with the relevant chair, head of department, or head of institute.

- Applications for funding to complete qualifying papers and projects that already receive substantial support from other bodies will not be approved.

- Applicants who have worked on supported research projects in the past must clearly detail the duration and type of support in their Curriculum Vitae.

- It is not advisable to simultaneously submit your project to both the UZH Candoc/Postdoc Grant (formerly Forschungskredit) and the UZH Doc.Mobility or SNSF Early Postdoc.Mobility, as these funding instruments for academic career development pursue different aims.

UZH Candoc Grant (formerly Forschungskredit Candoc):

- PhD theses are generally viewed as the starting point of an academic career; these generally commence shortly after completion of a master’s degree and are supported by the UZH Candoc Grant. If a longer period of time has elapsed between your most recent university degree and the commencement of your doctoral thesis, provide a brief explanation of how your time away from studies relates to your PhD plans. This is relevant partly because each application must be assessed in relation to the applicant’s age.

- Extensions are only approved in exceptional, highly justified cases and for no longer than six months.

UZH Postdoc Grant (ehemals Forschungskredit Postdoc)

- Applications may be submitted for an employment level of up to 80%. Higher employment levels will be corrected.

- An applicant can only receive an UZH Postdoc Grant once. No extensions are approved.

- Postdoctoral researchers and senior teaching and research assistants who are already employed at the University of Zurich may apply to increase the employment level of their research position by a maximum of 20% for a limited period of time (maximum one year). This does not apply to projects that already receive substantial funding from other bodies. Applicants must submit a research proposal that details the project component to be completed.
A5. Mathematisch-naturwissenschaftliche Fakultät / Faculty of Science

UZH Candoc Grant (formerly Forschungskredit Candoc):

1. The application must include own research ideas of the applicant and has to be written independently by herself/himself. In order to apply, applicants must have at least an invitation to an application interview at one of the UZH PhD programs.

2. Financial support of an application may include the salary of the applicant plus funds for consumables (on a limited scale). The allocation of funds will prioritize salaries over other requested funds.

3. PhD students will be supported from the UZH Candoc Grant (formerly Forschungskredit Candoc) for a maximum duration of 2 years, and the MNF welcomes applications for 2 years of funding. However, awarded grants typically cover the grantee’s own salary for a maximum of approximately 1 year and do not usually exceed CHF 60'000. **Proposals from applicants who have already obtained 2 years of funding from the UZH Candoc Grant (and/or the former Forschungskredit Candoc grant) will not be considered.**

4. Teaching requirements according to the ordinance for obtaining a doctoral degree (‘Promotionsverordnung’) as well as regulations of the PhD candidate’s graduate school apply.

UZH Postdoc Grant (formerly Forschungskredit Postdoc)

1. Postdocs applying for the UZH Postdoc Grant (formerly Forschungskredit Postdoc) should distinguish themselves by above average performances in their scientific work. The application must include own research ideas of the applicant and has to be written independently by herself/himself.

2. **Postdocs should not have worked longer than 5 years** (full time equivalent) at the postdoctoral level at the time of submission of a UZH Postdoc Grant (formerly Forschungskredit Postdoc) application. Applicants who obtained their PhD at UZH and wish to continue working as a postdoc in the same research group must explain why a change of institution or of research group within UZH is not possible.

3. Financial support of an application may include the salary of the applicant plus funds for consumables (on a limited scale). The allocation of funds will prioritize salaries over other requested funds. **Funds for salary of persons other than the applicant will not be granted.**

4. Postdocs will be supported from the UZH Postdoc Grant (formerly Forschungskredit Postdoc) for a maximum duration of 2 years, and the MNF welcomes applications for 2 years of funding. However, awarded grants usually cover the grantee’s own salary for a maximum of approximately 1 year and do not usually exceed CHF 100'000. **Proposals from applicants who have already obtained 2 years of postdoc funding from the UZH Postdoc Grant (and/or the former Forschungskredit Postdoc grant) will not be considered.**